



Muhlenberg College COVID-19 Student Policies and Procedures

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Muhlenberg College COVID-19 Student Policy

Introduction: The safety of the Muhlenberg College community is our highest priority and during the COVID-19 pandemic, individual decisions and behaviors will have a significant impact on the health and safety of every member of our community.

General: This COVID-19 Policy and all related guidelines and directives issued by the College in connection with this COVID-19 Policy (together, this “Policy”), shall apply to all students and student groups¹ provided that students classified as “Remote” shall be exempt from the requirements of this Policy except that Remote students are prohibited from accessing the College’s campus or any College housing. Students and student groups shall also be responsible for the actions of their visitors, including family members. This Policy shall apply to conduct occurring on property owned, controlled, used or managed by the College, and adjacent streets and sidewalks, and at College sponsored activities on or off-campus, including off-campus study programs. Moreover, the College reserves the right to hold students and student groups accountable for any violation(s) of this Policy that occurs off-campus as such conduct could reasonably have an adverse effect on the College, members of the Muhlenberg College community and the stability and continuance of College functions.

In the event of any conflict between the provisions of this Policy and the provisions of any other College policy, the provisions of this Policy shall control. Terms used in this Policy shall, as appropriate, have the meanings given to them in the College’s Student Code of Conduct. In addition, this Policy is subject to change at any time.

Enforcement: Any violation of federal, state or local regulations or this Policy, shall be deemed a violation of the College’s Student Code of Conduct. Any student that commits such a violation shall be subject to interim suspension and sanctions under the Code of Conduct including, but not limited to, immediate removal from College housing and/or immediate denial of access to the campus including in-person classes, dining, entrance to buildings and in-person use of College services. In addition, any student that commits such a violation shall be subject to probation, suspension and expulsion and any student group that commits such a violation shall be subject to disciplinary probation, dissolution and termination. Moreover, if a credible allegation(s) of a violation(s) of this Policy by any student group is received by the Dean of Students, the Dean of Students shall have the right, in the Dean’s sole discretion, to immediately suspend the student group from the College for the balance of the 2020-2021 Academic Year; restrict the student group’s access to College property, activities or functions, in whole or in part; remove members of the student group from College housing; and/or impose such other interim measures as deemed appropriate.

Because violations of this COVID-19 Policy create a significant health and safety risk for our community, alleged violations of this Policy will be adjudicated on an expedited basis. Accordingly, Disciplinary Conferences may take place immediately after a student or student group receives notice of an alleged violation of this Policy and a hearing before a Hearing Board may take place within two (2) days after a student or student group receives notice of an alleged

violation of this Policy.

Stay in Place Orders: If the College issues a “stay in place” order, any student found responsible for Covid-19 Policy violation(s) and/or disobeying the stay in place order, will be sent home immediately. In addition, the student may face severe consequences under the Student Code of Conduct, including probation, suspension or expulsion and/or the loss of campus access and housing privileges for the Spring 2021 semester.

General Statement of Policy: All students and student groups shall comply with all federal, state and local regulations and with this Policy and all guidelines and directives issued by the College in connection with this Policy.

1. **Requirements due by January 15, 2021.** Students that do not successfully complete the following requirements by January 15, 2021 will not be given campus access, including their key for College housing.
 - **Flu Vaccination.** Receive a flu vaccination and submit documentation to Health Services through the health portal. If you have concerns about this requirement, you should notify Health Services prior to January 15, 2021 at healthservices@muhlenberg.edu.
 - **COVID-19 Training and Compliance Online Training Spring 2021 (Canvas Course).** Each student is required to complete the College’s on-line COVID-19 education program through Canvas.
 - **Acknowledgement, Consent for COVID-19 Testing and Disclosure of Information Agreement.** [All students must complete this Acknowledgement and Agreement.](#)
2. **Mandatory Face Mask/Covering and Social Distancing.** Students must comply with the requirements of the College’s [Mandatory Face Mask/Covering and Social Distancing Policy](#).
3. **Testing.** Students must comply with the College’s testing strategy (i.e. pre-arrival, surveillance, symptomatic and post-exposure) and disclosure requirements as outlined in the Acknowledgement, Consent for COVID-19 Testing and Disclosure of Information Agreement and as may otherwise be implemented by the College.
4. **Temperature Checks.** Temperature checks will be administered by the College safely and consistently in designated facilities and may include other areas randomly throughout campus. These locations may vary daily. Students must comply with having their temperature assessed and if a student has a temperature $\geq 100.0^{\circ}$ F , the student may not access College buildings and facilities or attend events and must go directly to their housing room assignment or off campus residence and immediately call Health Services (daytime hours 484-664-3199) or Campus Safety (nights & weekends 484-664-3112) for further instruction.

5. **COVID-19 Daily Self-Assessment (Symptom Checker App).** Students must comply and cooperate with the College's daily symptom monitoring system. Muhlenberg College provides a platform for students to self-assess for possible COVID-19 symptoms **daily**. Students must answer questions after which a screen will be displayed with either a green check or red X. The green check signifies permission to access campus buildings and facilities or attend events. The red X prohibits entry of campus buildings and facilities or attend events and requires the student to immediately contact Health Services. Students are required to show proof of a Symptom Checker result when requested by a College official or designee.

6. **COVID-19 Case Investigation, Contact Tracing and Self-Isolation and Self-Quarantine Policy.** Students must comply with the College's [COVID-19 Case Investigation, Contact Tracing and Self-Isolation and Self-Quarantine Policy](#) including, but not limited to, fully and promptly cooperating with the College's contact tracing efforts.

7. **Housing.**
 - [COVID-19 Lease Addendum](#). Where applicable, students shall strictly comply with the requirements of the [COVID-19 Lease Addendum to the Housing Lease](#).
 - [Compliance with Mandated Physical Room Set-Up](#). If a physical room set-up is established by the College for a student's living space (i.e. location of beds, desks, etc.), the student must maintain the physical room set-up.
 - [Cleaning and Disinfecting](#). Students are responsible for providing their own supplies, cleaning their rooms/living spaces, and disinfecting surfaces.
 - [Compliance with Living Space Restrictions](#). Students must strictly comply with all restrictions, guidelines and instructions regarding the use and occupancy of their on-campus living space as outlined in the Phased Approach to Visitor Policy, and on the posted occupancy restrictions in the public lounges, etc.).
 - [Decision to Forego Student Housing](#). Students who notified the College of their decision to live on campus for the 2021 Spring Semester may change to remote status by notifying the Office of Housing & Residence Life in writing before the first day of class. Students who timely provide such notice will not be charged for room or board and if they have already paid for room and board, they will receive a refund. Students who notified the College of their decision to live on campus for the 2021 Spring Semester and make a change on/or after the first day of classes will not receive a refund and are responsible for the full room cost for the 2021 Spring Semester. The charges for meal plans will be prorated and refunds will be issued as appropriate.
 - [Off-Campus Housing](#). In the event that the College moves to remote learning, the College shall not be responsible for any rent, utilities or other expenses incurred by any student or student group in connection with off-campus/third-party housing. In addition, any student that obtains off-campus/third-party housing for the Spring 2021 semester acknowledges that the College reserves the right to require any such student to live on-campus if such student fails to treat neighbors with common courtesy and respect or fails to comply with this Policy, the Student Code of Conduct, all local, state, federal

laws, and policies, and City of Allentown noise, disorderly conduct, trash and recycling collection, and parking ordinances.

8. Commuting. All students, regardless of how far they live from the College, may submit to the Office of Housing & Residence Life a request for permission to commute.

9. Remote Students. Students classified as “Remote” shall at all times be prohibited from accessing any property owned, controlled, used or managed by the College (including but not limited to College housing), and any College sponsored activities on or off-campus, including off-campus study programs.

10. Parking. For the 2021 Spring Semester, first-year students may register to have a vehicle in a College authorized parking lot and all students are required to follow the College’s [Parking Rules and Regulations Policy](#).

11. Travel Order.

- Students are encouraged to stay within the Allentown area. In order to mitigate the spread of the virus, the College strongly discourages students from traveling 15 miles beyond Muhlenberg College. Exceptions include travel for healthcare, employment, religious observances, emergency situations, and students going home for self-isolation (COVID-19 positive) or post-exposure quarantine.
- Students must register any travel 15 miles beyond Muhlenberg College with the Dean of Students Office by completing the [College Related Domestic and International Travel Registration Form](#). After form submission, students must contact Health Services at 484-664-3199 for instructions related to their campus return (i.e. mandatory travel COVID-19 testing and/or self-quarantine, etc.).
- International students must notify Thomas Janis, Director of International Student Support, at 484-664-3448 or thomasjanis@muhlenberg.edu regarding their return travel plans and complete the [College Related Domestic and International Travel Registration Form](#).
- Anytime a student enters Pennsylvania from another country or state, they must comply with the most up-to-date Pennsylvania Travel Order found [here](#). Students must check the Order before traveling as changes in requirements may occur (i.e. mandatory travel COVID-19 testing and/or self-quarantine, etc.).
- Students must upload COVID-19 test results related to travel to their health portal (on the Muhlenberg College OneLogin webpage).
- Students who must travel from the College should take items with them that are essential in case they are required to quarantine.

12. Visitors. Students and their visitors must comply with the [Phased Approach to Visitor Policy](#) when in residence halls and MILE properties. In addition, students may meet with visitors to campus only in designated outdoor areas and in the Seegers Union and Chapel. Visitors are not permitted in any other academic or administrative buildings.

13. Limitations on Groups; Use of College Buildings & Facilities.

- On-campus groups or gatherings of any kind shall be limited to 10 or fewer people and shall be subject to the social distancing, face mask/covering and other applicable requirements of this Policy. In addition, students must strictly comply with all restrictions, guidelines and instructions regarding the use and occupancy of College buildings and facilities (i.e. such as classrooms, lounges, restrooms, dining facilities, etc.), excluding residence halls. Such restrictions, guidelines and instructions will be posted at each location. Student's use of any College facilities for meetings, etc. must be pre-approved by the College.
- Off-campus groups or gatherings of any kind involving students or student groups shall be limited to 10 or fewer people and shall be subject to the social distancing, face mask/covering and other applicable requirements of this Policy.
- Any College sponsored outdoor gatherings are limited to 50 or fewer people and shall be subject to the social distancing, face mask/covering and other applicable requirements of this Policy.
- When a Stay in Place Order is in effect, the provisions of the Stay in Place Order supersedes the above limitations on groups.

14. Student IDs and Access to Campus. Students that are permitted to be on campus must wear/display their student IDs with the current-semester sticker at all times while on campus.

15. [Singing Guidelines](#). Amended Guidelines will be available after January 15, 2021.

Revised 12/22/2020

Acknowledgement, Consent for COVID-19 Testing and Disclosure of Information Agreement

During the COVID-19 pandemic, personal individual decisions and behaviors may potentially and significantly impact the health and safety of all members of the Muhlenberg College community. As such, for the community's well-being, each and every student must agree to strictly follow the College's COVID-19 Policy and all guidelines and directives issued by the College in connection with the Policy. The Policy and the guidelines and directives developed by the College are based on CDC, Pennsylvania Department of Health, and American College Health Association guidelines. All students who plan to return to campus must commit to these expectations. You are encouraged to discuss the agreements in this Contract with your parents or guardians.

Acknowledgement:

I recognize and acknowledge that my presence on any College property (i.e. property owned, controlled, used or managed by the College), and/or at any College sponsored activities on or off-campus, places me at a greater risk of contracting the COVID-19 virus. With awareness and appreciation of the heightened risk of contracting the COVID-19 virus, I voluntarily agree to assume such risk and I accept responsibility for any injury or illness that I may incur in connection with such risk.

Testing Strategy: Because the COVID-19 pandemic will continue to evolve rapidly, our testing strategy will be adaptable to the situation. The College will employ a four-pronged approach to testing described below.

- ***Pre-Arrival Testing:*** Students are required to undergo COVID-19 testing 72 hours prior to arrival on campus for the spring term. Muhlenberg College will partner with a testing company to provide students with an at-home COVID-19 test to complete in advance of their arrival to campus.
- ***Ongoing Surveillance Testing of Asymptomatic Individuals (as available):*** As many college-aged students can be asymptomatic carriers of the virus, the College will provide testing for COVID-19 on a regular ongoing basis as often as weekly during the spring 2021 semester. This may include testing of individual students or student groups. The College will be mindful of the use of testing and other medical resources (e.g., PPE) to ensure that we are not contributing to a greater scarcity of resources in our larger community.
- ***Symptomatic Testing:*** Students who have symptoms will be tested for the virus, with appropriate follow-up afterward.
- ***Post-Exposure Testing:*** The College will test individuals who are deemed to be "close contacts" of someone who tested positive for COVID-19.

Consent for COVID-19 Testing and Disclosure of Information:

The College has developed a testing strategy based on guidelines and directives of the CDC, Pennsylvania Department of Health, the Allentown Health Bureau, our local health networks, and the American College Health Association. Requirements include: pre-arrival testing, ongoing surveillance testing of asymptomatic individuals, symptomatic testing and

post-exposure testing. The purpose of this testing is early identification of infected individuals, resulting in prompt isolation and contact tracing to identify possible exposures. All students, except remote learners, must agree to comply with the College's testing requirements to include testing and disclosure of test results, isolation, and quarantine information. The purpose of disclosure of test results is to facilitate the coordination of College services to support COVID positive students in isolation, quarantine, and managing the College's response to COVID-19.

Testing Consent & Requirements:

- I voluntarily consent to COVID-19 testing as per this Consent for COVID-19 Testing and Disclosure of Information Agreement. I authorize the College and/or its testing provider to conduct COVID-19 testing, as ordered by an authorized medical provider or public health official.
- I consent to COVID-19 testing within 3 days prior to my return to campus. If I test positive, I will not be permitted access to campus until my isolation period has ended, as determined by Muhlenberg College.
- I consent to being tested for COVID-19 on a regular, ongoing basis (as often as weekly) during the spring 2021 semester. I understand that the College may require me to be tested at any time and any number of times, regardless of symptom presence/absence or known exposure.
- I understand that neither the College nor its testing provider is acting as my medical provider and I further understand that the testing provided by the College or its testing provider does not replace treatment by a medical provider. I assume complete and full responsibility to take appropriate actions with regards to my test results. I agree I will seek medical advice, care, and treatment from my medical provider if I have questions, concerns, or if my condition worsens.
- I understand that I will be notified how to access my COVID-19 test results and that it is my responsibility to do so each time I am tested.
- I acknowledge that a positive test is an indication that I must self-isolate.

Authorization to Disclose Health Information:

I authorize the College and/or its testing provider to disclosure of each of my COVID-19 test results and isolation/quarantine status from January 1, 2021 through June 1, 2021 to: (i) my parents or guardians; (ii) the College's Health Services, Dean of Students Office, Housing & Residence Life, Plant Operations, Dining Services, Disability Services, College Contact Tracing Staff, Isolation & Quarantine Coordinators, Campus Safety, Information Technology, Dean of Academic Life, Athletics (for athletes) and any other College department deemed by the Dean of Students as needing to know; and (iii) county, state, or other local government agencies as required by applicable law and reporting requirements.

- I understand that this Consent may be revoked by me at any time by providing written notification to the College, except to the extent that action has been taken in reliance on this Consent. In addition, this Consent will automatically expire without the express revocation one hundred eighty (180) days from the date of my signature.
- I have been informed about the purposes of the testing and the disclosure of test results and I received the Consent for COVID-19 Testing and Disclosure of Information Agreement.
- I have been given the opportunity to ask questions before I sign, and I have been told that I can ask additional questions at any time.

I have reviewed the College's COVID-19 Policy and this Acknowledgement, Consent for COVID-19 Testing and Disclosure of Information Agreement and agree to strictly comply with each of the requirements set forth in the Policy and this Acknowledgement and Agreement. I understand that if I violate the Policy or this Acknowledgement and Agreement, I will be subject to discipline as described in the Policy and under the College's Student Code of Conduct.

Revised 12/22/2020

Face Mask/Covering and Social Distancing Policy

Face mask/covering use and social distancing are both essential to keeping community members safe. COVID-19 spreads mainly among people who are in close contact (within about six feet) for more than a few minutes and are not wearing personal protective equipment, such as face masks/coverings.

Face Mask/Covering Requirements

Face masks/coverings over the mouth and nose are required by every individual, age two and older, who access any College building, facility, or outdoor area owned, controlled, used or managed by the College, and at all College sponsored activities, on or off-campus.

Students. Face masks/coverings are not required when in their assigned living space by themselves with only designated roommate(s), suitemate(s), or apartment-mate(s), while bathing or swimming, and when working in a private, single-occupancy room with the door closed (i.e. music room, etc.).

Faculty and Staff. Face masks/coverings are not required when working in a private, single-occupancy office with the door closed.

Eating and Drinking. Face masks may be removed while actively eating or drinking. Engaging in other socialization behaviors that prolongs the meal time, thereby increasing unmasked time, is not permitted. While eating and drinking, individuals should be stationary and maintain a physical distance of at least six feet from others.

Permitted Face Masks/Coverings Must:

- Have two or more layers of washable (if the mask is not disposable), breathable fabric,
- Fully cover the nose and mouth and secure under the chin,
- Fit snugly but comfortably against the side of the face, and
- Be secured with ties or ear loops.

NOTE: Neck gaiters, open-chin triangle bandanas and face coverings containing valves, mesh material or holes of any kind ARE NOT acceptable face coverings. Neck gaiters may be worn with approval from coaches during specified athletic practices/competitions only.

Additional Information:

- Individuals must provide their own face mask/covering.
- If an individual chooses to wear a face shield, they must wear a face mask/covering as well.
- Any individual whose face mask/covering is wet or soiled, should remove it and replace it with a clean, dry face mask/covering.
- Maintaining the integrity and cleanliness of the face mask/covering is the responsibility of the user.

- The College will have face masks available in designated buildings.

Social Distancing Requirements

The following social distancing requirements must be maintained by every individual who accesses any College building, facility, or outdoor area owned, controlled, used or managed by the College, and at all College sponsored activities, on or off-campus.

- Remain at least six feet from all individuals.
- Because all academic spaces, meeting rooms, public areas, and dining areas have been reconfigured to allow for appropriate social distancing:
 - do not move furniture that has been arranged to be in compliance with distancing guidelines, and
 - do not remove or alter any social distancing signage or restriction tapings.
- Follow all social distancing signage and procedures for pedestrian traffic flow (e.g., entrances and exits, hallways, aisles, stairwells, etc.).
- Follow all signage and procedures restricting occupancy limits.
- Students must follow the Phased Approach to Visitors Policy when in College housing.
- Comply with the Limitations on Groups; Use of College Buildings & Facilities noted in the COVID-19 Policy.

Revised 12/22/2020

Phased Approach to Visitor Policy

In order to promote health and safety, Muhlenberg College has enacted a phased approach to visitors in residence halls. Phases are fluid and determined by a number of parameters, including timelines, the COVID infection prevalence, response rate of symptom self-assessment (via the symptom tracker), and student adherence to the COVID policies and expected student behavior. Anytime a student visits a room/suite/apartment/house that is not assigned to that student, everyone in the room/suite/apartment/house must wear face masks and social distance.

Remote Students: Remote students are not permitted to access any property owned, controlled, used or managed by the College (including but not limited to College housing), as they do not participate in the College's COVID-19 testing/compliance program.

Family unit: Those who share a bathroom on the floor in your residence hall, suite, apartment, or house you are assigned to.

The area highlighted in yellow is the level/phase that the College is currently in.

Phase ONE:

- *Traditional halls:* The capacity of any room in a traditional hall is three students at all times. Students are permitted to have a maximum of two visitors in a room from a family unit in addition to a resident of the room if a roommate is not present. If both roommates are present, then only one visitor is permitted. Roommates must agree on allowing visitors in the room. Visitors may enter only after permission has been granted by all students residing in the room.
- *Suites:* No visitors permitted.
- *Apartments/houses:* No visitors permitted.
- *Fraternities & Sororities:* Specific visitor policy information for each fraternity and sorority will be available prior to the start of the spring semester.
- Public lounge use permitted with face masks, social distancing, and adherence to the occupancy limit posted in the lounge; occupants must be residents of the specific residence hall.
- No use of public kitchens.

Phase TWO:

- *Traditional halls:* The capacity of any room in a traditional hall is three students at all times. Students are permitted to have a maximum of two visitors in a room from the same residence hall in addition to a resident of the room if a roommate is not present. If both roommates are present, then only one visitor is permitted. Roommates must agree on allowing visitors in the room. Visitors may enter only after permission has been granted by all students residing in the room.

- *Suites*: Permitted to have a maximum of two visitors in a suite from the same residence hall in addition to the residents of the suite. Please note this means two visitors for the entire suite, not two visitors per resident.
- *Apartments/houses*: Permitted to have a maximum of two visitors from the MILE Houses and MILE Apartments (2201 Chew St. and the Village) only in addition to the residents of the apartment/house. Please note this means two visitors for the apartment/house, not two visitors per resident.
- *Fraternities & Sororities*: Specific visitor policy information for each fraternity and sorority will be available prior to the start of the spring semester.
- Public lounge use permitted with face masks, social distancing, and adherence to the occupancy limit posted in the lounge; occupants must be residents of the specific residence hall.
- No use of public kitchens.

Phase THREE:

- *Traditional halls*: The capacity of any room in a traditional hall is three students at all times. Students are permitted to have a maximum of two visitors in a room who reside in any Muhlenberg residential property (Prosser, Walz, Brown, ML, East, Benfer, Robertson, South, and the MILE properties) in addition to a resident of the room if a roommate is not present. If both roommates are present, then only one visitor is permitted. Roommates must agree on allowing visitors in the room. Visitors may enter only after permission has been granted by all students residing in the room.
- *Suites*: Permitted to have a maximum of two visitors in a suite who reside in any Muhlenberg residential property (Prosser, Walz, Brown, ML, East, Benfer, Robertson, South, and the MILE properties) in addition to the residents of the suite. Please note this means two visitors for the entire suite, not two visitors per resident.
- *Apartments/houses*: Permitted to have a maximum of two visitors that are residential students at the College in addition to the residents of the apartment/house. Please note this means two visitors for the apartment/house, not two visitors per resident.
- *Fraternities & Sororities*: Specific visitor policy information for each fraternity and sorority will be available prior to the start of the spring semester.
- Public lounge use permitted with face masks, social distancing, and adherence to the occupancy limit posted in the lounge; must be residential students of the College.
- No use of public kitchens.

Phase FOUR:

- *Traditional halls*: The capacity of any room in a traditional hall is three students at all times. Students are permitted to have one Muhlenberg student visitor who is a part of the College's symptom tracking/testing process (residential student, commuter, or off campus student), in addition to the residents of the room. Regardless of whether a roommate is not present or if both roommates are present, only one visitor is permitted. Roommates must agree on allowing the visitor in the room and the visitor may enter only after permission has been granted by all students residing in the room. Remote students are not permitted to visit as they are not a part of the testing/compliance group.

- *Suites*: Permitted to have a maximum of two visitors in a suite who are Muhlenberg students and are a part of the College's symptom tracking/testing process (residential student, commuter, or off campus student) in addition to the residents of the suite. Please note this means two visitors for the entire suite, not two visitors per resident. Remote students are not permitted to visit as they are not a part of the testing/compliance group.
- *Apartments/houses*: Permitted to have a maximum of two visitors that are Muhlenberg students and who are a part of the College's symptom tracking/testing process (residential student, commuter, or off campus student) in addition to the residents of the apartment/house. Please note this means two visitors for the apartment/house, not two visitors per resident. Remote students are not permitted to visit as they are not a part of our testing/compliance group.
- *Fraternities & Sororities*: Specific visitor policy information for each fraternity and sorority will be available prior to the start of the spring semester.
- Public lounge use permitted with face masks, social distancing, and adherence to the occupancy limit posted in the lounge; occupants must be residents of the specific residence hall
- No use of public kitchens.

Phase FIVE - Stay in Place Order:

If the College issues a "stay in place" order, any student found responsible for Covid-19 Policy violation(s) and/or disobeying the stay in place order, will be sent home immediately. In addition, the student may face severe consequences under the Student Code of Conduct, including probation, suspension or expulsion and/or the loss of campus access and housing privileges for the Spring 2021 semester.

Revised 12/22/2020

COVID-19 Case Investigation, Contact Tracing and Self-Isolation and Self-Quarantine Policy

As part of Muhlenberg's efforts to mitigate the spread of COVID-19 in the campus community, the College has implemented a COVID-19 case investigation and contact tracing program. The program consists of a team of contact tracers who operate in partnership with Health Services, the College's COVID-19 Response Team, and the Allentown Health Bureau.

MUHLENBERG CONTACT TRACERS

The mission of Muhlenberg contact tracers is to promptly communicate with students who are diagnosed with COVID-19, and rapidly identify and communicate with their "[close contacts](#)" in the campus community. They are guided by protocols to obtain symptom history and relevant health information of affected students. Contact tracers will provide instructions for students regarding self-isolation and self-quarantine.

SELF-ISOLATION FOR COVID-19 POSITIVE STUDENTS

Students who test positive for COVID-19 will have an intake assessment conducted by a Muhlenberg contact tracer. This intake assessment will include education and instructions for isolation.

- **Isolation Housing:**

- The College will mandate the isolation location for students who live in College owned housing and the Alpha Tau Omega house.
- The College will not provide isolation housing for off campus or commuter students. However, contact tracers will provide students living off campus and commuter students with instructions regarding the need for mandatory isolation.
- Students may choose to isolate at home. Students who leave their isolation assignment must complete their isolation at their home address on file with the College.
- Students in isolation may be placed in a housing assignment with another student who has tested positive for COVID-19.
- Students are required to comply with the instructions provided by the contact tracers for the particular isolation location. For example, a student in isolation may not be permitted to leave their isolation room unless an emergency situation arises (i.e. fire alarm, etc.) or after speaking with Muhlenberg College Health Services. In addition, common areas (ex: public kitchens, lounges, etc.) of the particular isolation location may be off-limits.
- Upon entering into an isolation assignment, students will work with contact tracers and Housing and Residence Life for meal delivery during the period of isolation. Unless specifically permitted by the contact tracers or Housing and Residence Life, other food deliveries to students in isolation are not permitted.

- **Symptom Monitoring:**

- Students in isolation are required to self-monitor for symptoms.

- o Students who were evaluated by Health Services will be given instructions for follow up per clinician's recommendations. Students noncompliant with these recommendations may be sent home or subject to sanctions for violating the COVID-19 Policy.
 - o Students with any [emergency warning signs](#) (including trouble breathing), must seek emergency medical care immediately by calling Campus Safety at 484-664-3110 (if on campus) or 911 (if off campus or commuter). Students must notify Health Services at 484-664-3199 after emergency medical care is received.
- **Close Contacts Identification:** The Muhlenberg contact tracer will identify close contacts from the positive COVID-19 student. Students are required to be honest and forthcoming when answering the contact tracer's questions and must promptly cooperate with all contact tracing efforts. Students will not face alcohol and/or drug policy violations and/or COVID-19 violations as a result of information obtained through COVID-19 contact tracing efforts.
 - **Length of Isolation:** The COVID-19 positive student will remain in isolation for at least 10 days from the onset of symptoms, and must be fever free for 24 hours without the use of fever reducing medicine, and must have an improvement in symptoms. For students who never experienced any symptoms, the isolation period is 10 days from the test date.
 - **Release from Isolation:** At the anticipated end of the isolation period, a Muhlenberg contact tracer or Health Services will review the student's health status and determine the release from isolation date. Only after receiving this notification may students return to their housing assignment and off-campus/commuter students may regain access to campus.

SELF-QUARANTINE FOR COVID-19 EXPOSED STUDENTS

Students who are identified as close contacts or possible exposures to COVID-19 through the Muhlenberg College contact tracing program will be notified by a Muhlenberg contact tracer. This notification will include education and instructions for quarantine.

- **Quarantine Housing:**
 - The College will mandate the quarantine location for students who live in College owned housing and the Alpha Tau Omega house.
 - The College will not provide quarantine housing for off campus or commuter students. However, contact tracers will provide students living off campus and commuter students with instructions regarding the need to quarantine.
 - Students may choose to quarantine at home. Students who leave their quarantine assignment must complete their quarantine at their home address on file with the College.
 - Students in quarantine may be placed in a housing assignment with another student who has had close contact or possible exposure to COVID-19.
 - Students are required to comply with the instructions provided by the contact tracers for the particular quarantine location. For example, a student in quarantine may not be permitted to leave their quarantine room unless an emergency situation arises (i.e. fire

alarm, etc.) or after speaking with Muhlenberg College Health Services. In addition, common areas (ex: public kitchens, lounges, etc.) of the particular quarantine location may be off-limits.

- Upon entering into a quarantine assignment, students will work with contact tracers and Housing and Residence Life for meal delivery during the period of quarantine. Food deliveries are permitted provided that deliveries can be made without making contact with person(s). A table will be provided outside of the quarantine building for delivery drivers to leave orders as they are not permitted inside the building. The College is not responsible for stolen food.

- **Symptom Monitoring:**

- Students in quarantine will be given instructions to self-monitor for symptoms.
- Upon moving into quarantine, students will be given instructions for recording their symptoms and temperature. Failure to comply with daily symptom monitoring may result in an extended quarantine period and/or noncompliant students may be sent home or subject to sanctions for violating the COVID-19 Policy. Students must notify Health Services at 484-664-3199 if they develop any symptoms or have any non-urgent medical questions or concerns.
 - Students with any [emergency warning signs](#) (including trouble breathing), must seek emergency medical care immediately by calling Campus Safety at 484-664-3110 (if on campus) or 911 (if off campus or commuter). Students must notify Health Services at 484-664-3199 after emergency medical care is received.
 - Students must contact Health Services with any non-urgent medical questions or concerns at 484-664-3199.

- **Length of Quarantine:** Students will remain in quarantine for 14 days after their last suspected exposure to COVID-19.

- **Release from Quarantine:** At the end of the anticipated quarantine period, a Muhlenberg contact tracer or Health Services will review the student's health status and determine the release from quarantine date. Only after receiving this notification may students return to their housing assignment and off-campus/commuter students may regain access to campus.

Revised 12/22/2020

COVID-19 Addendum to Muhlenberg College Housing Regulations and Lease

In order to safeguard the health and safety of the College community, including residents of College housing, and address regulatory, logistical and the other issues related to the COVID-19 pandemic, the College has adopted this COVID-19 Addendum to the Muhlenberg College Housing Regulations and Lease. This COVID-19 Addendum shall be effective immediately and shall remain in place until rescinded by the College. This Addendum is applicable to all students residing in College housing and in the event of any conflict between the provisions of this Addendum and the terms of the Housing Regulations and Lease, the terms of this Addendum shall control.

1. COVID-19 Policy. All students are required to comply with the provisions of the College's COVID-19 Policy. In the event that a student fails to comply with the COVID-19 Policy or the terms of this Addendum, in addition to any disciplinary action that may be imposed under the COVID-19 Policy and/or the Student Code of Conduct, the College reserves the right to immediately terminate the Lease and remove the student from College housing. A student removed from College housing for failing to comply with the COVID-19 Policy or the terms of this Addendum shall not be entitled to any refund of room rent, and the meal plan will be a prorated refund.
2. Removal of Property. At the end of the fall semester and the spring semester every student is required to vacate their student housing and remove all personal belongings. Any personal belongings that are not so removed shall, at the option of the College and at the student's expense, either be removed and discarded by the College or packed, removed and stored by the College.
3. Remote Learning. Students who notified the College of their decision to live on campus for the 2021 Spring Semester may change to remote status by notifying the Office of Housing & Residence Life in writing before the first day of class. Student who timely provide such notice will not be charged for room or board and if they have already paid for room and board, they will receive a refund. Students who notified the College of their decision to live on campus for the 2021 Spring Semester and make a change on/or after the first day of classes will not receive a refund and are responsible for the full room cost for the 2021 Spring Semester. The charges for meal plans will be a prorated and refunds will be issued as appropriate.
4. Emergency Termination of College Housing. The College reserves the right to suspend or terminate any or all on-campus activities, including College housing, in response to health and safety concerns and/or governmental regulations or mandates. In the event that the College elects to suspend or terminate your student housing, you shall, as directed by the College, immediately vacate your student residence and remove all personal belongings. If you fail to remove any personal belongings after receiving notice from the College to do so, the College shall have the right, at the student's expense, to either remove and discard all of your personal belongings or pack, remove and store all of your personal belongings.
5. Authorization, Waiver and Release. In the event that the College elects to pack, remove and/or store your personal belongings pursuant to Sections 2 or 4 above, you agree that any damage to, or loss of, your personal belongings during packing, removal and/or

storage by the College shall remain your sole responsibility. In addition, you acknowledge and agree, for yourself and/or your heirs, legal representatives and assigns, and intending to be legally bound, that you forever waive, release, indemnify, discharge and hold Muhlenberg College and its trustees, officers, managers, employees, contractors, agents, successors and assigns harmless from and against any and all liabilities, actions, demands, damages, expenses, costs, claims and causes of action of any possible nature resulting from or in any manner relating to the College's packing, removal and/or storage of your personal belongings. You further agree that (i) this Authorization, Waiver and Release is intended to be as broad and inclusive as permitted by the law of the Commonwealth of Pennsylvania; (ii) you have carefully read this Authorization, Waiver and Release and your acceptance of this Authorization, Waiver and Release is completely voluntary; (iii) this Authorization, Waiver and Release shall be governed by and construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania, without giving effect to its principles of conflicts of law; and (iv) if any provision of this Authorization, Waiver and Release is found to be unenforceable or invalid in any way, the remaining provisions will remain in full force and effect.

Revised 12/22/2020

Singing at Muhlenberg During the Fall 2020 Semester Guidelines

There is a strong tradition of vocal and choral music at Muhlenberg College. Students participate in ensembles sponsored by the Muhlenberg Music Department including the College Choir, Chamber Choir, Women's Choir, Jazz Big Band, Jazz Improvisation Ensemble, and the *Collegium musicum*. Other vocal groups include the Gospel Choir and the many student-run *acapella* groups and performance ensembles. Singing also plays a significant role for students participating in the Department of Theatre and Dance and all religious services. In addition to these more structured groups, many students make music on their own, which often includes singing.

The COVID-19 pandemic has placed the College in a position where we need to develop policies to address the added risks singing produces in the transmission of the COVID-19 virus. Current scientific data indicate that singing is a dangerous activity, as it produces statistically-greater amounts of droplets and aerosols than speaking. **Our guiding principle must be that singing by members of the Muhlenberg community—students, faculty, and staff—does not put any members of our community at greater risk.** The plan could evolve if safety procedures and risks change due to new scientific evidence. The challenges we face here are significant as the College's policies of six-foot social distancing, mask wearing, and disinfecting in our teaching spaces are inadequate for the additional risks associated with singing. The focus of this document will be on singing that occurs in groups of two or more people. A four-phase approach is suggested:

Phase I

- Policies
 - Students, staff, and faculty will only sing alone in their rooms on campus, in their residences off-campus or a designated practice room assigned by the Music Department during the first four weeks of the fall semester.
 - On campus testing for COVID-19 is planned for statistically-significant samples of students participating in greater-risk vocal ensembles and vocal groups such as the Chamber Choir, Women's Choir, Gospel Choir, and student *acapella* groups in addition to the College's general testing to provide baseline data.¹
 - At the end of the first four weeks of the semester, the College will evaluate whether to proceed to Phase II or remain at Phase I.
- Evaluative Criteria

The following three factors will be considered by the College to decide whether to

¹ "Greater-risk vocal ensembles and vocal groups" for the purposes of testing will be defined as the Chamber Choir, Women's Choir, Gospel Choir, and student *acapella* groups for the remainder of this document. The results of the testing of these greater-risk groups would be applicable to other vocal groups at the College such as the College Choir or Musical Theatre groups.

return to a previous phase, remain at the current phase, or move to the next phase:

- An analysis of infection rates and trends among students in the greater-risk vocal ensembles and vocal groups relative to the infection rates and trends among other students, faculty, and staff at the College.
- An analysis of infection rates and trends for both indoor and outdoor rehearsals and performances of choral ensembles at other colleges and universities.
- An examination of scientific, peer-reviewed studies of singing in choral ensembles and groups that address COVID-19 transmission, social distancing, efficacy of masks, and the duration of rehearsals and performances while singing.
- Determination
 - The transition to Phase II will occur only when the College's risk analysis is conclusive that students, staff, and faculty will not be placed at greater risk if outdoor singing is permitted by in-person groups of two or more people on campus.

Phase II

- Policies
 - Students, staff, and faculty will not sing indoors in in-person groups of two or more people on or off campus.
 - All singing by in-person groups of two or more students will occur on campus and outdoors.
 - On campus testing for COVID-19 is planned for statistically-significant samples of students participating in greater-risk vocal ensembles and vocal groups provide comparative data relative to the baseline data collected in Phase I.
- Vocal Rehearsal and Performance Protocols
 - The College's analysis of scientific, peer-reviewed studies on singing will be used by the College to establish safety regulations including specific guidelines for:
 - The number of singers who may rehearse or perform in the same outdoor space.
 - Social distancing by singers during rehearsals and performances.
 - How often masks will need to be replaced by singers and directors during rehearsals and performances.
 - Duration of rehearsals and performances.
 - Distance of singers and directors from other campus community members during rehearsals and performances.
- Evaluative Criteria
 - The College will follow the same Evaluative Criteria outlined in Phase I.
- Determination

- The College will return to Phase I if the three Evaluative Criteria indicate there is a greater risk to students, faculty, and staff in Phase II than in Phase I. For example, if infection rates and trends among the greater-risk vocal ensembles and vocal groups exceed the infection rates and trends among other students, faculty, and staff, the College will return to Phase I. The transition to Phase III will be considered after four weeks at Phase II and would occur only if the College's risk analysis is conclusive that students, staff, and faculty will not be placed at greater risk if indoor and outdoor singing is permitted by in-person groups of two or more people on campus.

Phase III

- Policies
 - Students, staff, and faculty will be permitted to sing indoors and outdoors in in-person groups of two or more people on campus.
 - On campus testing for COVID-19 is planned for statistically-significant samples of students participating in greater-risk vocal ensembles and vocal groups provide comparative data relative to the baseline data collected in Phase I and II.
- Vocal Rehearsal and Performance Protocols
 - The College will follow the same Vocal Rehearsal and Performance Protocols outlined in Phase II with change that these protocols will apply to both indoor and outdoor singing.
- Evaluative Criteria
 - The College will follow the same Evaluative Criteria outlined in Phase I.
- Determination
 - The College will return to Phase I or Phase II if the three Evaluative Criteria indicate there is a greater risk to students, faculty, and staff in Phase III than in Phase I or II. For example, if infection rates and trends among the greater-risk vocal ensembles and vocal groups exceed the infection rates and trends among other students, faculty, and staff when indoor singing is allowed, the College will return to Phase II. The transition to Phase IV will occur only if the College's risk analysis is conclusive that students, staff, and faculty will not be placed at greater risk by returning to pre-COVID-19 policies and procedures.

Phase IV

- Policies
 - Students, staff, and faculty in vocal ensembles and vocal groups including the College Choir, Chamber Choir, Women's Choir, Gospel Choir, and

student *acapella* groups are able to sing indoors and outdoors following the same policies and procedures that were in place prior to the COVID-19 pandemic.

Revised 8/17/2020